



南方科技大学图书馆

LIBRARY OF SOUTHERN UNIVERSITY OF SCIENCE AND TECHNOLOGY

# SUSTech Library Orientation



Spaces



Resources



Services

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# Spaces

## Opening Hours

Monday to Sunday **8:00 AM to 10:00 PM**

## Staff Hours

Monday to Sunday **8:30 AM to 10:00 PM**

Opening hours for national holidays and winter vacation will be announced separately.

# Spaces



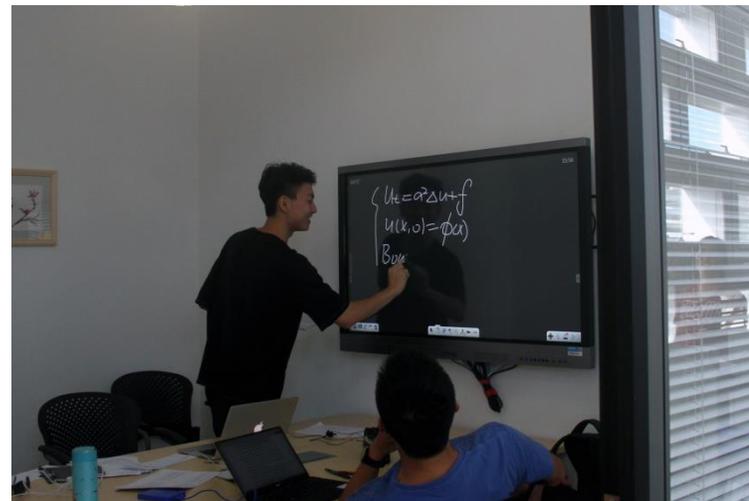
**Open areas**

# Spaces



## Group study rooms

Online Reservation Required



**Opening hours:  
8:00-22:00**

- ◆ Used by 3-10 persons ;
- ◆ Used for 2 hrs at most ;
- ◆ Reserved up to 2 days in advance.

# Spaces



My Library



Databases



Interlibrary Loan and Document Delivery



Scholarly Output Reporting



Reserve Group Study Room



Download



Contact Us

Front Desk:  
Telephone: 86-755-8801-0800

Library Director's Email:  
lib@sustech.edu.cn

[Read More >](#)



Scan Code



Library Wechat

My Library | My Recommendation | Interlibrary Loan | Site Map | Search | SUSTech H

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Collections

About the Library



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- Interlibrary Loan and Document Delivery
- Information Literacy Instruction
- Service Hours
- Library Space Reservation
- Circulation
- Scholarly Output Reporting
- Recommend a Purchase
- Contact Us

Google Chrome, IE 11 and Firefox are recommended.



31  
2019-05

Notice of Library Logo Design Competition

[Read More >](#)

News

- Temporary Water Suspension on Jul...
- Recommending for purchasing PQDT
- Training Course Session III Offered ...
- Notice of Library Entrance with Cam...
- Arrangement for overdue loans duri...
- Fire emergency evacuation drill at th...



# Resources

## SUSTech library collections

	Printed	Electronic
Chinese Books	179,661	395,445
English Books	56,797	150,144
Chinese Journals	53	35,470
English Journals	22	34,190
Database	117 (Chinese 25, English 92)	

Note: Until Dec. 31th, 2018

# Resources

## Circulation Rules

Resource	Maximum	Loan Period	Borrowing Location
General Books	20 items	30 days	Self-service Machines / 24-hour Book-returning self-service Machine
Course Reserves	5 items	4 hours	Service desk, 1 <sup>st</sup> floor
CD/VCD/ Audio-video	5 items	15 days	Service desk, 1 <sup>st</sup> floor

- Fines for Overdue Items: **0.2 CNY**/item/day. The patron's borrowing privilege will be suspended when the overdue fines accrue to **10 CNY**. Privilege will be resumed only when overdue items are returned and the payment of fines is made.

# Resources

## Borrow Books

1. Search on the library homepage, find **call number** and **location**.
2. According to the call number and location provided, find the book on the shelf.
3. Process at the self-service machine or the service desk.

# Resources

## Call Number

Classification number + Sequence number

F12/35 ↓  
F12 -- Classification number ↓  
35 -- Sequence number ↓



F12/E 2 F12--Classification number ↓  
E 2 -- Sequence number ↓  
"E" means the book is a foreign-language book..

# Resources

## Call Number



**English Fiction:** First 3 letters of the author's family name  
Jane Austen : AUS



**Easy Reader:** ER + E + number  
**Oxford World Classics:** OC + E + number  
**Vintage Classics:** VI + E + number

**ALL:**  
Printed resources  
Electronic resources  
Articles

Printed Resources | SUSTech Search | Course Reserves | Journal Search

Search for print books [Search Icon]

Printed books  
Printed journals  
CD/VCD/Audio-video

Printed journals  
Electronic journals



News	<a href="#">Read More</a>
Trial on SPORTDiscus with Full Text	2019-08-26

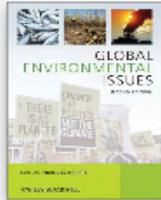
Printed Resources

SUSTech Search

Journal Search

Shenzhen Documents Center

global environmental issues



BOOK

### Global environmental issues

edited by Frances Harris.

Hoboken, NJ : Wiley-Blackwell, 2012

Available at Lynn Library 3rd Floor (X /E 2 )

TOP

SEND TO

GET IT

DETAILS

LINKS

VIRTUAL BROWS

TAGS

Send to



EXPORT RIS



REFWORKS



ENDNOTE



CITATION



PERMALINK



PRINT



E-MAIL

Get It

Sign-in for more options [Sign in](#)

REQUEST OPTIONS:

Lynn Library 3rd Floor X/E 2

[Hide Details](#)

(1 copy, 1 available, 0 requests)



- Databases
- Software and Tools
- Open Access Resources

- Electronic Resources
- Course Reserves
- Regulation of Using Electronic Resources

All A B C D E F G H I J  
K L M N O P Q R S T U  
V W X Y Z

Oceanography  
Environmental  
Science

Earth and Space  
Science  
Physics  
Material Science

Book  
Newspaper  
Research Report  
Multimedia  
Resource  
Patent  
Others

Software and Tools

Course Reserves

Open Access Resources

Regulation of Using Electronic  
Resources

### ▪ Databases published overseas

(Total 108 Records )

ABI/INFORM Collection(Trial) Expired Full text

ACM (Association for Computing Machinery) Digital

### ▪ Databases published in China (Total 30 Records )

博看期刊数据库 Full text

百度文库 Full text

百链云图书馆 Full text

# Resources

## Databases

Databases

Enter keywords to search



### A-Z

All A B C D E F G H I J

K L M N O P Q R S T U

V W X Y Z

### By Subjects

ALL Disciplines Mechanics/Energy

Oceanography Earth and Space  
Science

Environmental Physics

Science Material Science

Biology/Biomedical Computer

Science/Medicine/Science/Electronic

Science Chemistry

Aerospace Business/Finance/I

Mathematics Humanities/Social

Science/Artistic

Linguistics/English Education

Studying

### By Types of Document

All Literature Journal

Book Multimedia  
Resource

Newspaper Patent

Research Report Others

Business Protocol

Information Dissertation

Conference Abstract and

Paper Index

Data Standard

Collections

Databases

Electronic Resources

Software and Tools

Course Reserves

Open Access Resources

Regulation of Using Electronic  
Resources

▪ Databases published overseas

(Total 108 Records)

▪ Databases published in China (Total 30 Records)

# Popular Databases: Multi-disciplinary



## SCI

High quality, nearly 9,000 authoritative journals.  
Important tool for literature research and scientific analysis.



## ProQuest

With multiple sub-libraries.  
The PQDT is a well-known database for dissertations.



## ScienceDirect

The largest scientific journal and book database.



## Scopus

largest collection of abstracts and citations,  
more than 30,000 journals.



## Wiley

Large academic publisher.  
Our library has ordered about 1,000 journals  
15,000 books and 170 online books .



## Springer

More than 1,700 journals.  
Electronic books contain: monograph,  
handbook, series.

# Popular Databases: Physics and Chemistry



**AIP** American Institute of Physics

e.g.: Applied Physics Reviews



**SciFinder**

Most useful chemical abstracts database.



**APS** The American Physical Society

e.g.: Physical Review B  
Physical Review Letters



**ACS** American Chemical Society

e.g.: Journal of the American Chemical Society



**SPIE** The International Society for  
Optics and Photonics

SPIE is the largest organizer of conferences, workshops, and symposia in the field of optics and photonics



**Reaxys**

Reaxys is a unique workflow solution for chemistry research.  
Provides easy access to relevant and reliable information.

# Popular Databases: Electronics and Mechanics



## **ASME** American Society of Mechanical Engineers

World's largest technical publishing operations in the world, offering thousands of titles including some of the profession's most prestigious journals, conference proceedings, and ASME Press books.



## **IEEE/IET Electronic Library**

Contains almost one-third of the world's current literature in electrical engineering, communications, and computer science.



## **EI**

The broadest and most complete engineering literature database available in the world. Engineers can be confident information is relevant, complete, accurate and of high quality.



## **CIRP** The International Academy for Production Engineering

The world leading organization in production engineering research and is at the forefront of design, optimization, control and management of processes, machines and systems.

# Popular Databases: **Business and Finance**



## **WRDS** Wharton Research Data Services

The broadest collection of financial , economic and marketing data, analytics, and the most robust computing infrastructure available, making it the global standard for integrated research systems.



## **CNPeReading**

Digital resource platform, which collects ebooks from hundreds of publishers all over the world.

2,134 kinds of economic books, which are published by IMF (IMF), Cambridge press and other University Presses.

# Resources

## Software and Tools

**SUSTech Library** Home News Services Collections About the Library FAQs

**Software and Tools**

**Collections**

- Databases
- Electronic Resources [↗](#)
- Software and Tools**
- Course Reserves
- Open Access Resources
- Regulation of Using Electronic Resources

**Document management software---EndNote (Introduction)**

**How to access:**

1. <http://webofknowledge.com/> (website version of EndNote, registration required) 2. Download client-side application (see attachment) EndNote (Windows 8) — [Reference management software.zip](#) EndNote (Mac 8) — [Reference management software.dmg](#)

**Training information:**

Please visit [User Training](#) on the library website.

**Responsible librarian:**

Yixi Zhang (+86-755-88010841, [zhangyx@sustech.edu.cn](mailto:zhangyx@sustech.edu.cn))

**Originality detecting for paper---Turnitin (Introduction)**

**How to access:**

[http://www.turnitin.com/?locale=zh\\_CN](http://www.turnitin.com/?locale=zh_CN)



# Resources

## How to access E-resources

- If you are **on campus**, you can access most E-resources directly, because your IP address is recognized automatically.
- If you are **off campus**, you can access via your VPN account (apply via IT service center, Tel: 88010777; Email: its@sustech.edu.cn).
- Only a few databases need login with username and password (Read the introduction page first)



# Services



SUSTech Library

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- Library Card (Patron's Card)
- Interlibrary Loan and Document Delivery
- Information Literacy Instruction
- Service Hours
- Library Space Reservation
- Circulation
- Scholarly Output Reporting
- Recommend a Purchase
- Contact Us

- For students, your library Card is automatically authenticated.
- For faculty, bring your University ID card to the Service Desk for authentication.
- For those who stay on campus for a short period of time, you need to bring the following to the Service Desk for authentication:
  - University ID card
  - [Letter issued by your department.docx](#)
  - Personal ID

## Temporary Library Card

For those who are not entitled to a University ID Card but need to access the library, a temporary Library Card can be issued at the Service Desk when an applicant presents a request letter from the concerned department, a photo of oneself and a photocopy of one's ID.

Interlibrary Loan and Document Delivery

Scholarly Output Reporting

Information Literacy Instruction

Recommend a Purchase

Service Hours

## Recommend a Purchase

[https://lib.sustech.edu.cn/page/id-171.html?locale=en\\_US](https://lib.sustech.edu.cn/page/id-171.html?locale=en_US)

What can you recommend?

- Book
- Journal
- Other Information Resources

How to recommend a purchase?

- Online Form
- Email

### Interlibrary Loan and Document Delivery

Interlibrary Loan (ILL) and Document Delivery refers to obtaining a document (a book, an article or some other material) from other libraries at the request of a patron when he/she cannot find it at our own library. Please pay attention to the following if you wish to use this service:

- Thanks to subsidies of the university, there is no charge for this service in most cases. However, a fee has to be charged for some expensive documents, such as documents concerning patents, standards and dissertations. Rate for this charge is case-based.
- Contact library for ILL:
  - Online application
  - Send your request to: [lib\\_ill@sustech.edu.cn](mailto:lib_ill@sustech.edu.cn)
  - Contact person at the library is: Xin Chen.
  - Telephone and Office Hours: +86-755-88010819; Monday to Friday: 8:30-12:00, 14:00-17:30.
- Tips:
  - Patrons shall follow the relevant regulations and rules regarding intellectual properties when using the obtained documents and these documents shall only be used for personal academic purposes.

[Online Submit](#)

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# Services



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## Contact Us

### Service Desk

Tel: 86-755-8801-0800

Email: [lib\\_ref@sustech.edu.cn](mailto:lib_ref@sustech.edu.cn)

### Interlibrary Loan & Document Delivery

Contact: Hui Shen

Email: [lib\\_ill@sustech.edu.cn](mailto:lib_ill@sustech.edu.cn)

Tel: 86-755-8801-0792

### User Training

Contact: Yixi Zhang

Email: [zhangyx@sustech.edu.cn](mailto:zhangyx@sustech.edu.cn)

Tel: 86-755-8801-0841

### Recommend a Purchase

Contact: Jingqi Li

Email: [lib\\_acq@sustech.edu.cn](mailto:lib_acq@sustech.edu.cn)

Tel: 86-755-8801-0805

### Donations

Contact: Yue Hao

Email: [haoy@sustech.edu.cn](mailto:haoy@sustech.edu.cn)

Tel: 86-755-8801-0846

### Scholarly Output Reporting

Contact: Min Sun

Email: [lib-chaxin@sustech.edu.cn](mailto:lib-chaxin@sustech.edu.cn)

Tel: 86-755-8801-0814

## About the Library

[Introduction to SUSTech Library](#)

[Message from the Library Director](#)

[Pictures](#)

[Contact Us](#)

[Service Hours](#)

[Strategic Plan](#)

[Access Policy](#)

[Staff Directory](#)

# Services

## Subject Librarians

Monica Huang



Finance

Laura Lu



Business

Caidi Wang



Mathematics

Lei Tian



Arts  
Social Sciences

Lucy Zhou



Language  
Environment  
Medicine

Yixi Zhang



Physics  
Mechanical and Energy  
Mechanics and Aerospace  
Earth and Space

Joey Wang



Chemistry  
Computer  
Materials  
EEE  
Microelectronics

Min Sun



Higher Education  
Humanities  
General Education

Yu Wang



Biology  
Biomedical  
Creativity and Entrepreneurship  
Ocean



# Mylibrary

王娟玉

SIGNED IN AS: 王娟玉 [SIGN OUT](#)

- My Library Card**
- My Loans
- My Requests
- Saved items
- Search history
- Display Language: English

## My Library Card

OVERVIEW LOANS REQUESTS FINE + FEES BLOCKS + MESSAGES PERSONAL DETAILS

Loans [RENEW ALL](#)

1 Pride and prejudice : an autho...  
Austen, Jane,  
Due: 09/24/19, 23:59  
Return to: Lynn Library 1st Floor A...

2 图书馆实用英语会话 : 英汉对照 ....  
潘俊林  
Due: 09/08/19, 23:59  
Return to: Lynn Library 3rd Floor H...

Requests

There are no requests

Fine + fees

There are no fines

Blocks + messages

There are no blocks or messages

OVERVIEW **LOANS** REQUESTS FINE + FEES BLOCKS + MESSAGES PERSONAL DETAILS

Loans **Active loans** Sort by [RENEW ALL](#)

<input type="checkbox"/>	2 loans		
1	<a href="#">Pride and prejudice : an authoritati...</a> Austen, Jane,	Due: 09/24/19, 23:59. Return to:Lynn Library 1st Floor AUS	<a href="#">RENEW</a>
2	<a href="#">图书馆实用英语会话 : 英汉对照 . 公共...</a> 潘俊林	Due: 09/08/19, 23:59. Return to:Lynn Library 3rd Floor H319.9:G /1	<a href="#">RENEW</a>

# Thanks!

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